

# COUNCIL OF SOUTHERN CAVING CLUBS

# A constituent member of the British Caving Association

# Minutes of the Open Meeting held on Saturday 4th September 2004

#### 1. ATTENDANCE (9)

Alan Gray (CSCC Chairman, ACG), Steve King (CSCC Secretary, SBSS Obs/SMCC), Chris Whale (CSCC Treasurer, SBSS), Chris Binding (CSCC C&A, Cheddar CC), Andrew Atkinson (CSCC Bolting Coordinator, UBSS Obs), Graham Price (Cerberus SS), Graham Mullan (UBSS), Linda Wilson (UBSS Obs), Alan Dempster (Avon Scouts)

#### 2. APOLOGIES FOR ABSENCE (3)

Jon Roberts (MCG), Tim Fell (SBSS), Andy Sparrow (CSCC Training Officer, Cheddar CC)

#### 3. MINUTES OF THE PREVIOUS MEETING

That they be a true and accurate record. Agreed. The Minutes were signed by the Chairman.

#### 4. ACTIONS FROM THE PREVIOUS MEETING

Item 2.3 - Condition of bolts in Rhino Rift. Taken under (13).

Item 5.1 - Promotion of Caving. Taken under (10).

#### Item 5.4 - CSCC Handbook

Rob Norcross (RN) had given GM a copy of the Handbook on CD. GM said that he was willing to get copies printed *if* someone could convert the digital form from MS Publisher format to something like PDF first. GP thought he could do this and took the CD. The meeting authorised GM to get 100 copies of the Handbook printed in circa A5 size. SK noted that if the Handbook contained details of the Mendip Survey Scheme the contact details would need updating (Item 7.4 below).

ACTION: GP (or otherwise RN) to provide GM with the Handbook as a PDF file.

ACTION: GP/RN/GM to check if the Handbook contains details of the Mendip Survey Scheme contact and to update as necessary.

ACTION: GM to get the Handbook printed.

#### Item 5.7 - East Sussex Scouts

The AGM had noted that ESS might not renew their CSCC subscription due to falling rolls. However, the Treasurer said that they *had* now paid.

#### 5. OTHER MATTERS ARISING FROM THE PREVIOUS MINUTES

None.

#### 6. CHAIRMAN'S REPORT

The Chairman had no report.

#### 7. HONORARY SECRETARY'S REPORT

## 7.1 - Lapsed membership

Chelsea SS, Cavers Anonymous and the Outcasts had not paid any CSCC subscriptions for 2003 or 2004. SK had written to the address on file for each club in May asking them to renew. No replies had been received. The Meeting agreed that all three Clubs should be removed from CSCC membership lists forthwith.

#### 7.2 - Publications received

DCA AGM Minutes (Feb 04), DCA Council Minutes (Apr 04), DCA Information Circular (May/Jun 04), Updates to the DCA Handbook (Mar 04), Derbyshire Caver (#119), NCA Speleoscene (Jan-May 04), NCA Training Bulletin (Jan-May 04), NCA Training Committee Minutes (Apr 04).

SK noted that there had not been any CSCC representation at the NCA Training Committee meeting. It was also not known if the Training Officer received copies of the Minutes. CB took the Minutes sent to SK to pass on to AS.

ACTION: SK to ask AS if he gets NCA Training Committee paperwork.

#### 7.3 - External liaison

North Somerset Council had provided details of a joint initiative with the North Somerset Sports Council and Avon & Somerset Constabulary called **Child Safe**, aimed at deterring potential Child Abusers from joining sports clubs. It offers free guidance, instructional packs, and Criminal Records Bureau checks in return for attending a  $2\frac{1}{2}$  hour seminar. The remaining seminars in 2004 are Oct 7 (Weston-S-M), Nov 3 (Portishead) and Dec 7 (Nailsea). For further information: mailto:childsafe@n-somerset.gov.uk or 01275-858415.

There followed a discussion about the implications of Child Protection legislation and its possible impact on caving clubs (at least one member club admits under-16's), however it was agreed that more information was required.

### ACTION: SK to contact David Judson (NCA/BCA Legal & Insurance) for clarification.

#### *Note added in clarification:*

The Protection of Children Act (1999) was introduced in October 2000 to protect young people <u>under 18</u> (not under 16) from harm by people caring for them. The term "care" extends to <u>any activity</u> where adults have power over young people or could harm them (either directly <u>or through neglect</u>) and so this includes caving. In addition to the oft-publicised examples of sexual, physical and emotional abuse, "harm" could also include, for example, failing to ensure appropriate nutrition during a caving trip.

Although the law requires people in some professions to be vetted by the police for employment, for normal caving purposes it is only necessary for a club to have a policy in place to minimise the risk <u>and</u> to handle cases where there is a suspicion or allegation of abuse or harm. The NCA has such a policy (copies may be obtained from the web or I can forward them to anyone interested - SK) but it is for individual caving and mining clubs and societies to decide how best to implement this policy in their own arena. For instance, clubs admitting young people may wish to appoint a club officer as a designated Child Protection Officer.

The central tenant of the NCA policy on Child Protection is that there should always be at least two adults present whenever young people are engaged in caving or caving-related training and particular care should be exercised in respect of sleeping and changing facilities.

But there is no statutory requirement for normal club cavers to submit to Criminal Records Bureau checks.

The BCA had circulated information on two recent initiatives of potential financial assistance to caving clubs:

Community Amateur Sports Clubs - by registering with the Inland Revenue as a CASC, clubs with huts could claim 80% rate relief amongst other benefits, however there are specific conditions; see <a href="http://www.inlandrevenue.gov/uk/casc\_guidance.htm">http://www.inlandrevenue.gov/uk/casc\_guidance.htm</a>.

**Lottery Funding for Sports Clubs** - various types of grant ranging from £500 to £300,000 are potentially available; see <a href="http://www.hucklow.net/DOWNLOAD/Lottery\_Funding.pdf">http://www.hucklow.net/DOWNLOAD/Lottery\_Funding.pdf</a>.

#### 7.4 - Mendip Survey Scheme

Mick Norton had provided information that Joan Goddard, the Mendip Survey Scheme contact, had recently moved. Her new address is: The Meadows, Cheddar Road, Axbridge, Somerset BS26 2DL.

#### 7.5 - Mrs Wilkins

SK asked if anyone knew who Mrs Wilkins of St Helens, Lancashire was, as she was on the CSCC Mailing List! He had written to her in May asking for clarification but had received no reply. No one present was able to shed any light on her and so the meeting agreed that her details should be removed from CSCC membership lists.

#### 8. HONORARY TREASURER'S REPORT

Avon & Somerset Constabulary CC, East Sussex Scouts, University of Portsmouth CC and Wimps and Y-Anchors CC have paid their 2004/5 subs.

The current account stands at £123.99 and the reserve account at £4100.

Due to administrative problems between different NatWest branches, the transfer of signing powers on the CSCC accounts to the new incumbents is not yet complete.

CW said that he had received an email (Annex 1 to these Minutes) from Bob Mehew via the BCA "Hub" distribution list outlining the Hub proposals for the 2005 BCA Subscription Rates. These were, in turn, predicated on the costs of running BCA and the RCC's (the BCA Prospectus had proposed that in future rather than clubs paying a membership subscription to the RCC's, they would pay BCA who would in turn give the RCC's a "tithe"). The detail behind the subscription

proposals had been discussed at the Hub meeting on 25 July. Neither Dave Cooke (CSCC NCA/BCA Representative) or Jonathan Roberts (ex-CSCC Treasurer) had been able to attend that meeting, and CW had experienced car trouble enroute, so there had not been any CSCC representation. The proposals are to be presented to the caving community at Hidden Earth 2004 (1-3 October) and deliberated by BCA Council on 9 October. CSCC therefore has a very short period in which to make a response or to ask for a meeting of the Hub in order to ask for changes or to make counter proposals.

Given the circumstances, the absence of DC and JR, and the fact that no one else present had seen the email beforehand, AG said that he felt it inappropriate for the meeting to attempt to discuss the issue there and then. It was agreed that the relevant emails and other information should be circulated to the officers of CSCC, and JR, with a view to forming a CSCC response outside of the meeting.

ACTION: CW to forward Bob Mehew's email to SK.

ACTION: SK to forward the email and the Minutes of the 25 July Hub meeting to the CSCC officers and JR. ACTION: Recipients to consider and respond *no later than 26 September* (ie, the weekend before HE2004).

#### 9. CONSERVATION & ACCESS OFFICER'S REPORT

CB provided SK with a typed diary of his C&A activities since the AGM. CB then elaborated on particular items:

Waterwheel Swallet - the dams at the far end have been overhauled resulting in deeper water (and thus a much more sporting trip!); cavers should be alert to the consequences of a dam failing.

Fairy Cave - is currently not gated.

West Twin Brook Adit - the gate is partly open (others present thought it had been like this for some years); Les Davies, the Mendip Warden, will mention it to Bristol Water but it was not thought they extracted water from the adit any more and so might not be too bothered.

Piney Sleight Farm (Charterhouse/GB Cave parking) - the new owners have confirmed that cavers may continue to park there for a £1 goodwill fee (though cavers should park thoughtfully during working hours as some large agricultural machinery may need to get past!).

Main's Barn (Swildons changing) - the pigeons (and their droppings) continue to be a problem; attempts to scare them away with a decoy owl have not been successful (although it is believed some cavers have been fooled!); Essex Scouts have kindly provided a brush to help clean up; alternative "strategies" will now be considered.

Liaison with English Nature (EN) - EN have asked for assistance from cavers in conducting statutory checks on caves on SSSI's; contrary to rumour this is not anything for the caving community to get worked up about; EN have been very supportive of local cavers in other arenas and this is one way of keeping them "on side"; in the absence of specific documentation from EN, LW/GM have drawn up a simple pro-forma for the checks; although a lot of Mendip caves fall under this legislation only 50% need to have been checked by the end of the year and Mendip is on target to achieve this.

GM asked if the plastic "anti-bat grills" fitted on all Fairy Quarry caves were indeed to keep bats *out*, and whether EN were happy with them. CB said that the answer to both questions was yes.

AG asked about Sludge Pit, Nine Barrows and Lamb Leer. It was reported that there was no progress.

#### 10. TRAINING OFFICER'S REPORT

The Training Officer was not present and no report had been received.

From Item 4: CB said that AS was working on the "Promotion of Caving" issue.

CB also said that an Outdoor Activities First Aid Course (with Stuart Marshall of Marlin Training) had been arranged for December 2004, though the date was not known. The Meeting noted that attendance at previous courses had been affected by the cost to individuals (circa £70/person) and agreed that some effort should be directed to seeing what financial aid might be available to potential attendees.

ACTION: SK to ask AS for the date of the First Aid course.

ACTION: CW to investigate what external funding from NCA/BCA might be available to help support the First Aid course.

Note added in proof:

The First Aid course, which is non-residential, will take place at the Charterhouse Centre on 11/12 December 2004.

#### 11. EQUIPMENT OFFICER'S REPORT

The Equipment Officer was not present and no report had been received.

#### 12. NCA/BCA REPRESENTATIVE'S REPORT

The NCA/BCA Representative was not present and no report had been received.

#### 13. BOLTING COORDINATOR'S REPORT

From Item 4: Condition of the P-Bolts in Rhino Rift

A report had been received from a group of Derbyshire cavers that a number of bolts were loose. Information from Mendip cavers from two weeks earlier suggested that there was no problem, and information from ACG cavers two weeks after confirmed this. However AA said that he had not personally been to investigate since the Derbyshire report.

#### The following questions had been raised by the Membership prior to the meeting:

13.1 - Who is currently trained and able to place P-bolts on Mendip?

Andrew Atkinson of UBSS (in placement, inspection and training) and Juliet Morse (in placement). Both were trained in early June.

13.2 - What is the procedure for training additional P-bolters (from CSCC member clubs)?

AA can train additional P-bolters in about ½ day, preferably in an evening, depending on numbers.

However, to meet the requirements of the National P-bolt placement insurance, would-be P-bolters *must place a P-bolt*. They must then *requalify after a year*, again by placing a P-bolt, and someone must pay their insurance subscription (£2/annum/person). There are also the costs of P-bolts, resin tubes, and drill bits to consider, and the wear-and-tear on drills and drill batteries (the CSCC does not itself own a drill).

The view of the meeting was that, unlike in the Dales, there was no need for hordes of cavers to be trained in P-bolt placement on Mendip. In addition to AA and JM it was thought sensible for the Training Officer and the C&A Officer to become certified.

13.3 - Can the list of Mendip P-bolts (along with date of placement / next inspection) be made available to CSCC member clubs?

AA intends to put a list on the web with the locations of the P-bolts (diagrams and/or photographs) and the re-test date at the earliest opportunity. However the existing list does not fully meet the requirements of the P-bolt placement insurance in that *individual* P-bolts must be identifiable (though some hand drawn topos do exist). Consequently most P-bolts will need to be visited and documented. AA is thinking of adapting the CNCC documentation for this purpose. Anyone willing to help with the location detailing should contact AA or The CSCC Secretary.

There is no benefit in making the existing list available.

*Note added in proof:* 

AA will update the documentation and web page, but Les Williams (LW) will hold the Master copy. There should thus always be two up-to-date copies of the relevant information.

13.4 - When will the P-bolts at the Swildons "Twenty" be replaced?

The meeting agreed that these must be done as soon as possible. AA was asked to make every effort to do them before the end of September. The existing P-bolts will also need to be removed.

*Note added in proof:* 

AA is having difficulties obtaining approved P-bolts. (20/09/04)

13.5 - What is the prioritised programme for inspection / replacement and addition of P-bolts on Mendip?

AA said that the P-bolts in GB Cave had now been inspected and so the only P-bolts on Mendip that were out of their inspection regimen were those in Cowsh Avens in Swildons Hole. However AA said that he did not know where these were!

Clearly any P-bolt that failed inspection would need to be removed and in most instances a new P-bolt would then be placed.

In respect of *new* P-bolt placements the meeting felt that there needed to be a clear and identifiable CSCC policy. After a brief discussion the following emerged (what follows is my attempt to state it! - SK):

Requests for new P-bolts should, in the first instance, be directed to the CSCC Secretary. The request should include the contact details of the club or individual making the request, the name of the cave, a description of the proposed location in the cave, and a brief statement explaining why the P-bolt(s) is/are considered necessary.

The CSCC Secretary will then pass the request to the CSCC C&A Officer who will consider any legal, landowner, access or conservation issues before making a recommendation to the next CSCC meeting. If the meeting approves P-bolt placement then the request will be passed to a bolter. If not, the proposer(s) should have a right of appeal, for example, at a subsequent CSCC meeting. But the final decision on whether to place the bolt(s) must rest with the bolter on the day.

Reasons why a P-bolt placement might be justified could include but are not limited to, the following (in no particular order):

- an existing P-bolt placement is loose or damaged:
- an existing spit placement is loose or damaged;
- a P-bolt placement would aid cave conservation (for example, by allowing a piece of rusty girder to be removed).

If the placement is approved by the CSCC (and therefore covered by the National P-bolt placement insurance), the CSCC will add the P-bolt(s) to its list for maintenance purposes.

The meeting recognised that it could not stop individual uncertified cavers with access to a drill from placing their own P-bolts, for example in digs. However, *the CSCC* does not wish to see a proliferation of P-bolts, be they in caves *or* above ground (for example, on quarry walls) and *actively discourages the placement of bolts outside of the National scheme*.

Anyone that *does* place a bolt underground is strongly encouraged to notify the CSCC of its location so that there is at least a documented history available to future cavers. However, those who place them should consider their potential liability very carefully.

If anyone must practice P-bolt placement they should use a boulder that, if necessary, can be buried.

CB said that there were some stakes in Waterwheel Swallet that could be usefully replaced by P-bolts, and suggested that these could be used as the certification placements for himself and AS. AA agreed and this proposal was adopted by the meeting. The training will take place as soon as is practicable for AA, but it should be well before Christmas.

CB also said that Alison Moody was rumoured to be looking for a bolt to be placed in Swine Puke Rift in Swildons. If that turned out to be the case it was agreed that AM could also usefully be trained in P-bolt placement.

Note added in proof:

LW has a new chain for Blue Pencil Passage in Swildons which requires fixing.

Bolting of Thrupe Lane Swallet was previously approved by the CSCC but has not yet been done.

As regards the practicalities of bolting:

- resin tubes cost about £25/each and do 4 or 5 bolts, but the resin has a finite lifetime;
- there is a (diminishing) National stock of approved P-bolts;
- CB thought it likely that Somerset CC could be persuaded to purchase some drill bits;
- AA was authorised to purchase a "glue gun" (if the existing one proves unsuitable) and "bolt extractor" on behalf of the CSCC;
- AA and LW need to devise appropriate documentation;
- CB & the ACG have drill batteries.

ACTION: AA to replace the bolts at the Swildons "Twenty" before the end of September if possible.

ACTION: AA to train AS & CB (& AM?) as soon as is practicable.

ACTION: AA to purchase the items identified above.

ACTION: AA and LW to put appropriate documentation for CSCC in place.

#### 14. FORTHCOMING EVENTS

Mark ('Gonzo') Lumley had provided information that the 2005 British Cave Rescue Conference would be hosted by the Mendip Rescue Organisation at Eastwater Farm, over July 1-3. Further details from Bob Cork, MRO Secretary, on 01749-679458.

SK said that whilst no requests had so far been made of CSCC in respect of the BCRC, it was perhaps conceivable that the BCRC would want exclusive or controlled access to some caves. The Meeting agreed that Andy Sparrow should act as CSCC Liaison to the BCRC.

The Meeting also noted that because of the BCRC there was probably no need for a separate Mendip Summer caving event in 2005.

#### 15. ANY OTHER BUSINESS

AG asked what the access situation was with "The Lost Cave of Loxton". CB said that he had spoken to Martin Grass. Technically this was still a BEC dig, but Nick Richards had indicated that the BEC would be prepared to implement a leader system amongst Mendip clubs. Prospective leaders should contact Nick c/o the Belfry.

*Note added in proof:* 

Complaints have been received about the CSCC Email Discussion List being used for "rather trivial" exchanges (albeit about some aspect of caving) that are not of general interest to all the list members. Please remember that if you "reply" to a posting with the address cscc@lists.caves.org.uk your reply will get sent to everyone who subscribes to the list and they might not appreciate their inbox being cluttered. Please use the list responsibly. Thank you.

#### 16. DATE OF NEXT SCHEDULED MEETING

Saturday 4<sup>th</sup> December 2004, 10:30

#### ANNEX 1

# DETAILS OF THE PROPOSED 2005 BCA SUBSCRIPTION DUE TO GO BEFORE THE MEMBERSHIP AT HIDDEN EARTH 2004 ON 2 OCTOBER 2004 AND BCA COUNCIL ON 9 OCTOBER

(A much more detailed explanation of how these numbers were arrived at is contained in the Minutes of the Hub Meeting of 25 July 2004 and which are available for download from the BCA website. Tables 1 & 2 below *include* the corrections notified by Bob on September 20. The bold highlights in what follows have been added by me - SK)

From: Bob Mehew

Sent: Monday, August 30, 2004 6:18 PM

Setting BCA Subscription for 2005

The Hub has finally emerged after four long meetings with a proposal for BCA's subscription for 2005. There are four elements to setting the subscription for BCA, **insurance**, **administration**, **tithing and publications**. The subscription is complicated by having various categories of membership which have different levels of services. A further area for complication is making a decision on the basis for the tithing element. Even now, as this is written, one element is still being negotiated, but the potential variation in outcome is not thought to be significant.

The headline details are provided in Table 1.

	Insurance Element	Admin, Publications & Tithe Elements	Subscription
 Individuals	Element	Elements	
DIM Caver	Not Known	£20	
		**- *	
DIM Non Caver	Not Known	£20	
CIM Caver Not Kno		£5	
CIM Non Caver	Not Known	£5	
Group			
Club with insurance	Not Known (1)	£30 for club	
Club no insurance exclude		£20	£30
National Bodies (2) Depends (3)		£0	£0
Regional Caving Councils	egional Caving Councils £0		£0
ave Rescue Organisations £0		£0	£0
Access Controlling Bodies Not Known		£0	
Associates		-	
	Not provided	£30	£30

Table 1 Proposed Subscription for BCA membership in 2005 excluding Insurance

#### Notes

1 Clubs can only obtain insurance cover by insuring all of their members as CIMs or show they are already DIMs. Clubs who were required to pay an additional element due to having a hut and who were also an Access Controlling Body, were exempted from paying the separate Access Controlling Body membership subscription.

- 2 BCA recognised National Bodies are currently the Association of Caving Instructors (ACI), British Cave Rescue Council, British Cave Research Association, Cave Diving Group, Council of Higher Education Caving Clubs, National Association of Mining Historic Organisations and William Pengelly Cave Studies Trust.
- 3 BCA decided at its ISGM on 20 March 2005, that except for ACI, free insurance cover would be provided for all National Bodies, Regional Caving Councils and Cave Rescue Organisations, with the sole exception of cover for access controlling purposes. Where these bodies were also ACBs, then they would also be required to pay the ACB subscription as well. As the requirements of ACI was outside the scope of BCA cover, ACI could not be included.

It is not expected that the insurance element will be known until late November / early December. This is will create a substantial administrative challenge for BCA in both issuing information on subscription renewals and processing the subscriptions as well as for clubs who seek insurance for their membership. Given this year's experience, BCA's Insurance Manager is looking into the possibility of doing away with the requirement for Club Individual Members to pay via each club. Although this could be a potential nightmare, the benefits are highly desirable and worth some effort. No doubt electronic data exchange will help in this task.

The most challenging subscription element to be set was tithing. Eventually, the physical presence of four Regional Caving Councils' Treasurers was required to obtain sufficient confidence in the defining the cost of this element. The Hub proposed that the Regional Caving Councils (RCC) functions of Meetings, Conservation & Access, Insurance and Provision of Information should be funded by BCA. This set of headings is supplemented by a set of definitions that can be found in the minutes of the Hub's meeting on 25 July 2004 (located on BCA's web site). Indeed there is still some ongoing debate over the extent of "provision of Information" in terms of what is or is not covered and a meeting of all Treasurers has been proposed.

What is clear from this work is the substantial difference between RCCs in the level of activity and hence expenditure which the tithing has to accommodate. Thus the original concept of enabling all members to nominate their RCC of choice to receive the tithing element has had to be dropped. In its place, Group members will be expected to nominate their RCC so that RCCs are aware of their membership base. Following some spirited debate, the Hub conceded the concept that RCCs could have members who were not also members of BCA. This ignores the fact that without BCA's support of insurance, RCCs could not function. It is hoped that RCCs will set the subscription for such members so that they do make an effective contribution to at least their RCC!

The administration element is set to finance a wide range of BCA's activities. These cover Administration, Conservation & Access, Equipment & Techniques, International, Legal & Insurance (excluding the insurance policy itself), Library, Meetings & Conferences, Publications & Information (excluding BCA membership publications) and Training. Further details can be found in the minutes of the Hub's meeting on 25 July 2004. Many of these are cost neutral but International and Training require grants to cover their costs. (It should also be noted that the International work also requires a substantial contribution from the delegates themselves to cover the rest of the costs.)

The publications element covers the provision of the BCA Newsletter and Speleology (subject to final confirmation from BCRA) to those members who elect to receive it. The planning basis is for 6 editions per year of BCA Newsletter and 3 of Speleology. Negotiations are still being conducted between BCA and BCRA over the extent to which BCRA will support the production of Speleology. Also, BCRA at the time of writing has not sought approval from its membership for this handover to occur.

A summary of the costings is provided in Table 2. More detailed information is in the Minutes of the Hub's meeting.

	Insurance	Admin	Publication	Tithe	Sum
DIM	Not known	£1.43	£11.78	£1.09	£14.30
CIM			ignore		£2.52
Club (Group)			£11.78		£14.30
Associate			£11.78		£14.30

Table 2 Estimated costs for subscription elements

The Hub felt that it was appropriate to provide a reasonable buffer in proposing the subscriptions, so as to allow for possible errors in budgeting, inflationary effects. During this debate, the concept was put forward of having a hypothecated element in the subscription which would be put towards some identified good cause associated with caving. Potential recipients include BCRA's Research Fund, BCRC, Ghar Parau Fund or the UK Cave Conservation Emergency Fund. The idea would be that a vote could be taken at BCA's AGM to identify the recipient of a given percentage of BCA's subscription income.

The Hub's proposal requires consideration by BCA Council who set the subscription. It is intended to hold a debate on these proposals at Hidden Earth, which is the week before the next Council meeting. BCA Council meets on 9 October to take the proposal and make a decision. You can influence it by either turning up at the meeting or lobbying your local RCC representatives, or even getting yourself nominated as a club or individual member Council representative. Council still has 6 vacancies for these posts. The Council meeting will be at Alvechurch Baptist Church Hall, next to the Red Lion pub in the middle of the village and will start at 10.30. Further details can be obtained from BCA's Secretary.